Inside this edition
Marketing
Webibles
BREAKFAQS
When, What, Where?
SBA Headline News



Business Resource, Education, and Knowledge

June 2001

Volume 1, Issue 1

Marketing

neffective Marketing Approach

Introductory statements that automatically suggest to a potential customer you are not a potential vendor.

"Hello! I'm a woman-owned minority business. What can you do for me?"

What does this tell the buying agent about you and your business?

- You have not researched the product/service the company sells.
- You may not have a product/service the company needs.
- You may not have a product/service to sell.
- You need training in how to "sell" your product/service.

Effective Marketing Approach

Introductory statement that suggests to a potential customer you may be a potential vendor.

"Hello! My name is ... and I'm the owner/operator of..... We provide computer maintenance services."

What does this tell the buying agent about you and your business?

- Your name.
- Your position.
- The product/service for sale.
- You're ready to do business.



Which one of these two approaches have you utilized in the past and what changes will you make in the future?

The target market may be wrong if the product/service:

- Is unaffordable to most of the defined target market
- Is not a commonly used product/service within the market.
- Marketing the produce/service is difficult.
- The product/service is placed on sale right away due to lack of sales.

The marketing method may be wrong if:

- Target market does not commonly utilize marketing outlet.
- No sales results from marketing method utilized over a period of time.



Learn more about Marketing using SBA online resources.

MARKETING FOR SMALL BUSINESS: AN OVERVIEW MT-2: Provides an overview of marketing concepts and contains an extensive bibliography of sources covering the subject of marketing.

www.sba.gov/library/pubs.html#mt-8 | Word 97 | Text | PDF |

RESEARCHING YOUR MARKET MT-8:

Learn inexpensive techniques that you can apply to gather facts about your customer base and how to expand it.

www.sba.gov/library/pubs.html#mt-8 | Word 97 | Text | PDF |

SMALL BUSINESS SUCCESS SERIES -MARKETING A BUSINESS: Customer Service, Market Research, Advertising

www.sba.gov/library/pubs.html#success3



BREAKFAQS with SBA

This section provides answers to commonly asked questions.

Q: What can I do before starting my business, which will have a direct impact on sales?

The first step you should take, that has a direct impact on sales, is to identify your customers. Where do they shop? What is their income? How often do they buy? These are questions that must be answered first.

Next, you must identify the expectations of the customers by answering questions such as

- * What are your customers' needs?
- * What do they expect to get when they buy your product or use your service?

The right product/service is the one that best fits the customer requirements.

Finally, you can design your product or service around their requirements. The more you fulfill your customer's expectations, the better the quality of your product. Think of your product or service as more than just what the customer pays for. When you are planning your business, consider how the whole transaction meets the customer's needs.



Send questions on the upcoming topics to Attn: BREAK

E-mail: indiana@sba.gov

Mail: U.S. Small Business Administration 429 N. Pennsylvania Street, Suite 100 Indianapolis, Indiana 46204-1873

Fax: (317) 226-7259 **TTD**: (317) 226-5338

SBA Headline News



SMALL BUSINESS WEEK 2001 STATE WINNER

Joseph A. Beckman, Owner Home Lumber Co. & Glenlord **Lumber Company** 1900 Hart Street Dyer, IN 46311 219/865-3310 Fax: 219/865-5600 Retail lumber

SBA HOSTS SMALL **BUSINESS PARTNERSHIP MISSION** TO ITALY, SEEKS SMALL FIRMS TO **PARTICIPATE** May 14-18, 2001



SBA WEB SITE RATED AMONG THREE BEST SITES FOR HOME OFFICES BY HOME OFFICE **COMPUTING**



SBA LAUNCHES NEW AND IMPROVED ONLINE WOMEN'S **BUSINESS CENTER**

When, What, Where?

Visit the Indiana District Office calendar at http://www.sba.gov/in/ for information on upcoming events, seminars and workshops.

Upcoming Topics

Selling: It's a Process Cash Flow / Cash Management **Business Certifications**

Take a BREAK and visit us online! http://www.sba.gov/in/

BREAK is published six times a year.

E-mail notification of BREAK release is available as follows:

Subscribe: Send e-mail request to indiana@sba.gov with "Subscribe--BREAK" in Subject

Unsubscribe: Send e-mail request to indiana@sba.gov with "Cancel-BREAK" in Subject.

U.S. Small Business Administration **Indiana District Office** 429 N. Pennsylvania Street, Suite 100 Indianapolis, Indiana 46204-1873 (317) 226-7272 / TTD: (317) 226-5338

DISCLAIMER OF ENDORSEMENT

Any reference obtained from this document to a specific commercial product, process, or service does not constitute or imply an endorsement by SBA or the United States Government of the product, process, or service, or its producer or provider. The views and opinions expressed in any referenced document do not necessarily state or reflect those of the SBA or the United States Government.

DISCLAIMER OF LIABILITY

Neither SBA, nor the United States Government, nor any of their employees, makes any warranty, express or implied, including warranties of merchantability and fitness for a particular purpose, or assumes any legal liability for the accuracy, completeness, or usefulness of any information from this document or the links to servers in this publication.

BREAK with SBA Counseling & **Training Resources**

SCORE

A nonprofit association dedicated to encouraging the formation, growth, and success of small business nationwide through counseling and mentor programs.

Indiana locations:

Indianapolis	(317) 226-7264
Fort Wayne	(219) 422-2601
South Bend	(219) 282-4350
Evansville	(812) 421-5879
Gary	(219) 882-3918
Columbus	(812) 379-4457
Anderson	(317) 642-0264
New Albany	(812) 944-9678
Bloomington	(812) 339-8937
Kokomo	(765) 457-5301
Marion	(317) 664-5107
Elkhart	(219) 293-1531
Logansport	(219) 753-6388

Small Business Development Centers

The SBA, in conjunction with state government and local partners, administers the Small Business Development Center Program to provide management assistance to current and prospective small business owners.

Indiana locations:

Bloomington	(812) 339-8937
Columbus	(812) 372-6480
Muncie	(765) 284-8144
Lafayette	(765) 742-2394
Terre Haute	(812) 237-7676
Kokomo	(765) 457-7922
Fort Wayne	(219) 426-0040
Portage	(219) 762-1696
Richmond	(765) 962-2887
South Bend	(219) 282-4350
New Albany	(812) 945-0266
Madison	(812) 265-3127
Evansville	(812) 425-7232

Women's Business Center

Each women's business center provides assistance and/or training in finance, management, marketing, procurement and the Internet, as well as, addressing specialized topics such as home-based businesses, corporate executive downsizing and welfare-to-work.

Indiana location:

Fort Wavne (219) 424-7977